We are delighted to know that you have selected a doctor at The Villages Health as your primary care physician. Our mission is to keep you healthy and to heal you quickly. Before we can do that to the best of our ability, however, you must establish care with The Villages Health.

To help you get started, we have prepared an easy checklist of **eight things you need to do as soon as possible**. Don't worry! We have a friendly patient service representative available at each care center who will walk you through the steps. *Thank you for choosing The Villages Health*.

CONTACT THE PSR AT YOUR CARE CENTER

A friendly patient service representative (PSR) will walk you through the new patient process.

SCHEDULE YOUR NEW PATIENT APPOINTMENT & WELCOME VISIT

The PSR will schedule your New Patient Appointment with your new primary care physician. If your appointment is scheduled more than 3 weeks out, then they will also schedule your 30-minute Welcome Visit prior to your New Patient Appointment, which allows you to meet your healthcare team, go over your new patient forms and discuss if you have any medication refill needs before your New Patient Appointment.

COMPLETE YOUR NEW PATIENT PACKET

After you schedule your appointments, you must receive the New Patient Packet. You can obtain these forms in one of four ways: by visiting TheVillagesHealth.com, by visiting any care center location, by mail or by email. A PSR can assist you with obtaining these forms.

DELIVER YOUR NEW PATIENT PACKET

You can deliver your New Patient Packet to your care center at the time of your Welcome Visit. This allows time for your healthcare team to go over your past medical history and discuss any needs prior to your appointment with the doctor. If you do not have a Welcome Visit, please deliver the forms to any care center or fax them to 352-674-8714 at least one week prior to your New Patient Appointment.

PREPARE FOR YOUR NEW PATIENT APPOINTMENT

Deliver these forms to any care center or fax them to 352-674-8916, at least one week prior to your first appointment.

RECEIVE YOUR WELCOME KIT & GIFTS

Before your New Patient Appointment, you will receive a welcome kit with a few small gifts to help you stay in touch with your doctor in between visits.

COMPLETE YOUR NEW PATIENT APPOINTMENT

Your New Patient Appointment may last up to 60 minutes to allow your doctor and team to address all of your concerns.

CALL US IF YOU GET SICK OR INJURED

If you become sick or injured before your New Patient Appointment, or any time after, call us first. We offer same day sick visits, a Saturday clinic and 24/7 doctor on-call services. Don't delay in giving us a call.

There is no need to collect your medical records. We will do that for you.



CONTACT YOUR PATIENT SERVICE REPRESENTATIVE

